

## Information for Online Application for the 2018 EEA Dragonfly Grants

**This document is for reference only. Applications must be submitted online.**

The Environmental Education Alliance (EEA) of Georgia is proud to offer mini-grant awards for up to \$1,000 for Environmental Education / Performing and Visual Arts Projects in honor of Environmental Educator, Petey Giroux (1945-2008). Petey brought much joy and enthusiasm to her work and was a master at using the power of the performing and visual arts to support her teaching. In presenting these grants to any Georgia educator of K-12<sup>th</sup> grade students (including those in public and private schools, home schools, scout troops, religious groups, community organizations, 4-H Clubs, etc.), we honor Petey's life of service and her legacy of environmental education through the arts.

Grant guidelines (rubric used to judge applications) and applications are available at the following websites: [www.eealliance.org](http://www.eealliance.org) and [www.eeingeorgia.org](http://www.eeingeorgia.org). The deadline for applications is **January 22, 2019**. Completed applications must be emailed to [dragonflygrants@eealliance.org](mailto:dragonflygrants@eealliance.org). Grant recipients will be notified by **February 19, 2019** and funding will be awarded by **March 1, 2019**. Recipients will be asked to give a brief presentation about their project at the EEA annual conference that follows the end date of the granting period. Scholarship funding *for registration only* to this conference for (1) presenter is included in this grant. Funded projects must be completed by one year after start date (**March 1, 2019**) and a final report must be postmarked by one year after the start date (**March 1, 2020**), including all receipts for expenditures and "Funds Distribution Form." Mini-grant proposals will only be accepted from current members of EEA and must meet eligibility guidelines\*. To join EEA please go to [www.eealliance.org](http://www.eealliance.org).

### General Grant Guidelines to be (X) off before submitting:

- My grant proposal promotes understanding of environmental issues through the visual or performing arts.
- My grant proposal does not seek more than \$1,000. (I may submit different proposals, however I understand each applicant may receive only one grant award.)
- If funded, I commit to follow up communication with EEA concerning the execution of this grant with a brief presentation at the EEA Conference following completion of the grant and a brief final report. Photos, video, PowerPoint, etc. are acceptable.
- I understand that my project(s) must include ADULT supervision.
- If applicable my principal has approved this project.
- I have viewed the scoring rubric and understand the guidelines that will be used to score my application.
- If funded, I understand that a check will be made out to my school or organization if applicable.
- If funded, I agree to retain all receipts and attach them to the "Funds Distribution Form." This form will be sent with the grant check prior to onset of **the** project.
- If funded, I agree to submit a final report that will be postmarked by one year of start date (**March 1, 2019**). "Funds Distribution Form" and all receipts must be submitted with final report.

Name of Contact Person:

Organization or School Name (if applicable):

Principal or Director's Signature (If application is done online, typing in Principal's name will suffice as signature):

Your title or position with this organization:

Address:

**Primary** Phone Number:

E-mail:

Fax number:

**Project Title:**

**Your organization's Mission Statement (if applicable):**

- 1) If applicable, **clearly identify standards of Excellence (GSE)** you are **addressing** with this project:
- 2) *In 100 words or less:* **Describe your target audience/participating students/children, including how many and their age range:**
- 3) *In 200 words or less:* **Describe how your project is related to environmental education and the fine arts (visual/performing):**
- 4) **Identify and list** existing environmental education and/or fine arts resources **you will** be using (i.e. River of Words, Project WET, school supplies, etc.). **Describe why this project is** a valuable asset to your program:
- 5) List your proposed project's main learning objectives and **describe** how each of these objectives will be assessed:
- 6) List the activities that will be used to accomplish these objectives/goals with an approximate date when these will be completed:
- 7) *In 100 words or less:* **Describe how this project might continue after funding ends. Explain how it might serve as a model for replication in other communities, schools, programs, etc.:**
- 8) **Present** your budget in a chart to show all income and expenditures for this project including each item's quantity and cost, and any in-kind and/or matching funds if applicable.  
Note: Only direct costs of the Project are eligible for payment or reimbursement from grant funds. Indirect costs are not allowed. Examples of eligible expenses include supplies, materials, travel related to development and administration of project. Staff salaries and professional development are examples of ineligible costs.

\*Eligibility guidelines: The Grantee must be able to certify that it is one of the following: a state agency; a tax exempt public or private school; an institute of higher education; or a non-profit organization registered in the State of Georgia with IRS 501(c)3 tax-exempt status or with an application pending for IRS determination of 501(c)3 status, possessing legal authority to accept grant funds and execute the Project. A Grantee with an application pending for federal tax-exempt status must provide the IRS determination letter to EEA as soon as it is available. A Grantee which is a non-profit tax-exempt organization serving as fiscal agent for a non-profit organization without federal tax-exempt status must assure the non-exempt organization's performance under the terms of this Grant Agreement and receive and manage grant funds for the Project, which will be paid directly to the fiscal agent.